

Stationery Demand Form

To
The Officer-in-Charge
EDP Centre, CDA Guwahati

Subject:- Demand for Computer Stationeries & Consumables.

Kindly arrange to issue the under mentioned items.

Sl.No.	Description	Demand	Issued
1.	Brother Drum 2365		
2.	Brother Drum B-021		
3.	Brother TN-2365		
4.	Brother TN B-021		
5.	Canon 303 Cartridge		
6.	Epson 005 Black Cartridge		
7.	Epson (Y/C/M)		
8.	HP 110A Cartridge		
9.	HP 137A Cartridge		
10.	HP 78A Cartridge		
11.	HP 166A Cartridge		
12.	HP 680 Colour/B&W		
13.	HP 682 Colour/B&W		
14.	HP 88A Cartridge		
15.	Samsung 101S Cartridge		
16.	CMOS Battery		
17.	DVD		
18.	External Hard Disk		
19.	Keyboard		
20.	Mouse		
21.	Mouse Pad		
22.	Network Switch		
23.	RJ 45 Connector		
24.	UTP Cable		
25.	Others		

Name of the Sub-Offices/ Sections:-

Signature:-

Name:-

Date:-